



ST  
COLUMBA'S  
SCHOOL

## Application for Admission

We are delighted that you are considering St Columba's School for your child and if we have not had the pleasure of welcoming you to our school yet, we look forward to doing so in the very near future.

Please send this form to our Admissions Registrar, once complete. Email: [admissions@st-columbas.org](mailto:admissions@st-columbas.org) or post to: St Columba's School, Duchal Road, Kilmacolm PA13 4AU. Please direct any questions to our Admissions Registrar in the first instance.

### Your Child's Details

Child's Forename, Middle Name & Surname

Child's Preferred Name (*optional*)

Child's Date of Birth

Child's Nationality & First Language

Child's Sex at Birth

Child's Gender Identity (*optional*)

### Current School

We ask for your child's current Headteacher's name and contact details to allow us to request a reference. Please note that if your child is currently educated in the independent sector, we respectfully request that you advise the school of your application for a place at St Columba's School.

Please tick this box to acknowledge that you understand that a reference will be required from your child's current school.

Current School

Current Year Group

Name of Headteacher

Headteacher Email & Telephone Number

### Proposed Entry to St Columba's School

Proposed Date of Entry

Year Group on Entry

### Equality & Accessibility

We make every child welcome at St Columba's. It is **essential** that you let us know how we can best support your child academically and pastorally by answering the following questions. By disclosing this information, your child will receive the support they need to be the best they can be; **if you choose not to disclose, and we subsequently discover pre-existing barriers to education, this can pose significant problems for your child's educational journey.**

Does your child have any physical disabilities?

Yes  No

Does your child have any medical condition that requires regular treatment?

Yes  No

Does your child currently receive Support for Learning?

Yes  No

Does your child have an identified learning need or neurodiversity, such as dyslexia, dyscalculia or autism?

Yes  No

Has your child been referred to educational psychology, CAMHS, speech & language therapy or mental health professionals?  Yes  No

Are there family circumstances which may impact your child's wellbeing?  Yes  No

Do you require communications and forms such as this in an accessible format? *Large font etc.*  Yes  No

**If you answered 'yes' to any of the questions here above, please provide details here:**

## Admissions Policy

Our Admissions Policy is available to view on our website and in our Admissions Portal. Please indicate that you have read and understood the Policy by ticking the box here below. Should you have any questions about any aspect of the Policy, please do not hesitate to contact our Admissions Registrar.

By ticking this box, I confirm that I have read and understood St Columba's School's Admissions Policy.

## Information About You

### Parent/Guardian 1

Title Name & Surname Relationship to Child (Mother/Father/Guardian)

  

Address

 Postcode:

Email Telephone Mobile

  

### Parent/Guardian 2

Title Name & Surname Relationship to Child (Mother/Father/Guardian)

  

Address

 Postcode:

Email Telephone Mobile

  

## Admissions Communications Preferences

Please indicate who should be receiving communications from us during the Admissions Process.

Parent/Guardian 1

Parent/Guardian 2

Both

## Columban Ties

We make every effort to accommodate any ties your family may have with current pupils. For example, we try to ensure that family members are placed in the same House; in order to keep families together, we always try to accommodate siblings.

### Siblings

I intend to apply for another child/children and will do so by downloading and completing this form again.

This applicant already has a sibling at the school.

### Other Family Members

Family and friends are important to us and every effort will be made to accommodate existing friendships or family ties. Please tick here below, as appropriate.

I am/a family member is a former pupil

I am/a family member is a former member of staff

I am/a family member is a current member of staff

We have close family ties with a current family.

Other

Further information in respect of any of the above, including names/House:

## Financial Assistance

St Columba's School is pleased to operate a means-tested bursary scheme. Should you require financial assistance, please let us know by ticking the box here below. You will then be invited to have an informal chat with our Bursar, Mrs Telfer. Our Admissions Registrar, Mrs Mathie will also send you an Application for Financial Assistance Form.

Yes, I intend to apply for financial assistance

No, I do not intend to apply

## Submitting This Form

Please submit this application with a copy of your child's passport or birth certificate (as evidence of their entitlement to reside in the UK) and pay the application fee of £20 (per child), [here](#).

In completing and submitting this form, you:

1. accept that this application is subject to St Columba's School's Admissions Policy.
2. authorise your child's current school to disclose the following to St Columba's School: payment status of fees; and your child(ren)'s academic report(s) and pupil profile(s), (and, in so doing, inform your child(ren)'s current school of this application for admission).
3. give your permission for St Columba's School to store your data in our central admissions/pupil records database and for it to be accessed and shared by personnel authorised to undertake official school business. The contents of this form will be held securely and processed in strict accordance with the provisions of The General Data Protection Regulation 2016/679 (GDPR).